

Diapering and Toileting Policy and Procedures-COVID-19

Created: July 16, 2020

Revised: July 23, 2020

References: Toronto Public Health Covid-19 Guidance for Child Care Settings, August 28, 2020 Ministry of Education Operational Guidance Version 3, August, 2020, Reopening of Child Care Risk Assessment

Approved by Board of Directors: July 29, 2020

Policy

Orde Day Care is committed to providing a safe and healthy environment for staff, children, and families. Orde Day Care will take every reasonable precaution to prevent the risk and spread of COVID-19 within our centre, by following Enhanced Diapering and Toileting procedures.

Orde Day Care Centre must follow all applicable Health and Safety Legislation to ensure the safety, health and well-being of the children in our care. The safety and wellness of our staff is paramount, and modifications will be made to current policy and practice requirements as the Ontario Ministry of Health and Toronto Public Health directives evolve.

Purpose

To ensure that all employees are aware of, and adhere to, the directives established by Toronto Public Health (TPH), and the Ministry of Education regarding the requirements for Diapering and Toileting routines to reduce the transmission of COVID-19.

Diapering and toileting areas in child care centres are important to consider to prevent the spread of germs. All staff must adhere to regular Toronto Public Health diapering and toileting steps and ensure proper cleaning and disinfecting between diaper changes and toileting processes. Increase frequency of cleaning schedule for toilets, toilet seats, and toilet training items.

The Following Measures are Important Infection Prevention and Control Practices for Bathrooms and Change Table Areas:

- Cleaning schedule for toilets, toilet seats, handwashing sinks, countertop and fixtures will be undertaken after each bathroom routine of the cohort
- If a bathroom must be shared amongst 2 cohorts, all high touch areas must be disinfected between each cohort use and toilet seats are cleaned and disinfected between cohorts.
 - Ensure proper PPE is used for diapering and toileting
 - Staff must adhere to diapering and toileting steps and ensure proper cleaning and disinfecting between diaper change or toileting process

- Clean and disinfect the diaper change area and/or diaper change mat after each use. Use an approved surface disinfectant with a DIN - **Optimum 33** and use it according to the manufacturer's instructions
- Keep the diapering and toileting areas separate from food preparation, eating and activity areas
- Ensure the surface for diapering is made of a smooth, non-porous and cleanable material
- Use the hand wash sink close to the diapering station and ensure that it is equipped with sufficient soap and disposable towels in close proximity to the diaper change table.
- Ensure there is an adequate supply of single-use gloves in close proximity to the diaper change table.
- Wear disposable gloves when cleaning blood or body fluids (e.g., runny nose, vomit, stool, urine) and when diapering. Remember to wash your hands before wearing, and after removing gloves.
- Gloves are single use and should not be used for another task or for diapering another child
- Place soiled diapers immediately in a nearby garbage can with a secure lid and lined with a garbage bag
- Used cloth diapers (outer covering and liner) must be handled as little as possible to limit and prevent exposure to body fluids. Do not shake, scrape, or rinse the cloth diapers. However, formed stool may be released into a toilet if it can be done so with ease, then place soiled items into a plastic bag and return to parents. Children using cloth diapers should be encouraged to switch to disposable diapers for the duration of the pandemic.
- Ensure staff and children wash their hands after each diaper change and after using the toilet.
- Ensure personal diapering items are clearly labelled for each child (creams, wipes and diapers); do not use a child's dedicated items on another child.
- For creams and lotions during diapering, never put hands directly into lotion or cream bottles, use a tissue or single-use gloves.
- When receiving new cream, bag of diapers from parents wipe the incoming personal items with a disinfectant wipe/spray
- Ensure proper application of skin products to avoid cross contamination
- Staff should change the child's clothes if secretions are on the child's clothes.
- Wash and disinfect the diapering surface between each use (e.g., after each diaper change)
- Assist children with hand washing after diapering and/or toileting.

Policy and Procedure Review:

This policy and procedure will be reviewed and signed off by all employees before commencing employment, annually, and at any time changes are made.

I acknowledge receipt of Orde Day Care **Diapering and Toileting Policy and Procedure-COVID-19**.

I understand it is my responsibility to read, understand, and comply with the **Diapering and Toileting Policy and Procedure-COVID-19**. I understand that if I have questions, at any time, regarding the policy and procedure, I will consult with my immediate supervisor.

Please read the **Diapering and Toileting Policy and Procedure-COVID-19** carefully to ensure that you understand the policy before signing this document.

Staff Name	Supervisor Name:
Staff Signature:	Supervisor Signature:
Date:	Date: