



COLLEGE of ECE Status & Standing Policy

Created: April 29, 2015

Approved by Board of Directors April 29, 2015

Reviewed: September 19, 2016, March 18, 2020

Policy

The following policy applies to all staff that is employed as Registered Early Childhood Educators at Orde Day Care (the "Centre"). Effective February 14, 2009, based on the Licensing Standards required **by Ministry of Education** any employee employed as an Early Childhood Educator must be a Registered Early Childhood Educator in "Good Standing" with the College of Early Childhood Educators.

As an employee of the Centre it is your responsibility to maintain your registration, be in "Good Standing" and be certified by the College of Early Childhood Educators.

Procedure

While employed at the Centre, Registered Early Childhood Educators are expected to:

- Understand and adhere to the standards of practice set out by the College of Early Childhood Educators Act and The Child Care and Early Years Act 2014.
- Renew their registration with the College of Early Childhood Educators annually;
- Avoid any actions that can be defined as a conflict of interest, breach of confidentiality as outlined in the policies and regulations of the Centre; and
- Avoid any actions that could be construed as professional misconduct as defined by the College of Early Childhood Educators.

Registered Early Childhood Educators must inform the Centre of any changes in status regarding their registration with the College of Early Childhood Educators, including:

- any investigation of professional misconduct, incompetence, and/or incapacity relating to their practice of Early Childhood Education
- any finding of professional misconduct, incompetence and/or incapacity relating to their practice of Early Childhood Education
- any proceeding for professional misconduct, incompetence, and/or incapacity relating to their practice of Early Childhood Education
- any suspension for professional misconduct, incompetence, and/or incapacity relating to their practice of Early Childhood Education
- any limitations or loss of certificate of registry due to professional misconduct, incompetence, and/or incapacity relating to their practice of Early Childhood Education
- suspension or revocation due to non-payment of registration fees



Registered Early Childhood Educators who have been reinstated following a suspension and have been cleared to return to work must provide:

- documentation confirming good standing
- certificate of registration to practice as a Registered Early Childhood Educator

Any failure to meet the terms of this policy will lead to discipline, up to and including termination of employment with the Centre.

I _____, have read and understand that this policy outlines the terms and conditions I must adhere to as an employee of Orde Day Care. If I do not maintain my certificate and good standing with the College of Early Childhood Educators or have my status suspended or revoked it will lead to discipline, up to and including termination of my employment.

Attachment: College of Early Child Educator Code of Ethics

Staff Name:	Supervisor Name:
Staff Signature:	Supervisor Signature:
Date:	Date: